



Community Services Department Sign License Application

Type of Sign: Third Party Portable sign

Duration of Sign Placement: **From** _____ **To:** _____

Address of proposed sign location: _____

Sign Placement Land Owner : _____
Signature of Land Owner

Legal location of proposed sign: Lot(s) _____ Block _____ Plan _____

Name of Business Requesting Sign: _____

Phone or Cell #: _____

Sign Contractor: _____ Email: _____

Address of Sign Contractor: _____
Postal Address Civic Address

Phone or Cell#: _____

Change of Location of Licensed Sign: _____

- Is Dept of Transportation Approval required: _____^{Address} Yes _____ No
- Attach site plan showing placement of sign in relationship to property lines, streets, alleys, driveways or buildings located on the same property
- All signs shall be located and maintained within the legal boundaries of private property in accordance with provisions in the Bylaw

Signature of Sign Owner Date

NOTE: An accurate site plan is required to ensure prompt processing of this application. If a license has been issued due to inaccurate information provided by the applicant, the license may be revoked.

City of Melfort - Sign Permit # _____

Signature Bylaw Compliance Officer