

CITY OF MELFORT
February 12, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, February 12, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Terry, George, Benson and Hoenmans.

STAFF: M. Hotsko, City Manager; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

18-17
Terry
Benson

MINUTES, REGULAR COUNCIL MEETING, JANUARY 15, 2018:

That the minutes of the Regular Council meeting held on January 15, 2018, be adopted as circulated. **Carried**

18-18
George
Phillips

BOARD AND COMMITTEE APPOINTMENTS:

That we approve the following board and committee appointments:

<u>Name</u>	<u>Committee</u>	<u>Term Expiry</u>
Richelle Rogers	Heritage Advisory Committee	December 31, 2019
Don Signori	Heritage Advisory Committee	December 31, 2019 Carried

18-19
Mitchell
Hoenmans

APPOINT BOARD OF REVISION:

That we retain Gord Krismer & Associates Ltd., Regina, Saskatchewan, to provide Board of Revision services for the City of Melfort. And further, that the following members be appointed to the Board of Revision:

Clint Krismer, Chair
Gord Krismer, Vice Chair
Jeff Hutton
Kirby Bodnard
Brenda Lauf
Cam Duncan
Dave Lang
Charmaine Luscombe
Aileen Swenson, Board Secretary **Carried**

18-20
Terry
Benson

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
Feb 22, 2018	Melfort Girl Guide Local Association	<i>Girl Guides World Thinking Day</i>

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Jan 29/18: N. Campbell, SPRA CEO re: 2018 Communities in Bloom Participation program announcement.

18-21
Hoenmans
Mitchell

MINUTES, COMMITTEE OF THE WHOLE, JANUARY 24, 2018:

That the minutes of the Committee of the Whole meeting held on January 24, 2018, be adopted as circulated. **Carried**

18-22
Terry
Benson

MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 8, 2018:

That the minutes of the Committee of the Whole meeting held on February 8, 2018, be adopted as circulated. **Carried**

18-23
Phillips

CITY TOURISM AND MARKETING:

That the tourist information centre be relocated to the Northern Lights Palace effective April 1,

George 2018, and that, effective immediately, the Community Services Department assume the responsibility for all tourism marketing of the City of Melfort. **Carried**

18-24 **WASTE AND RECYCLABLES COLLECTION CONTRACT – GREENLAND WASTE:**
Terry WHEREAS the City of Melfort desires to implement curbside recycling pick-up in residential
Benson neighbourhoods;

AND WHEREAS Clause C(1) of Schedule 'B' of the existing contract provides for the extension of the existing contract (which expires December 31, 2018) for an additional period of years at the sole and absolute discretion of the City;

AND WHEREAS the Contractor, in their letter of proposal dated January 10, 2018, has proposed to provide residential waste and recyclable collection and disposal on a bi-weekly basis on alternate weeks, in addition to providing two company-owned roll-out carts to each household;

THEREFORE BE IT RESOLVED that we authorize the Mayor and City Clerk to execute the Waste & Yard Waste and Recyclables Collection and Disposal Services Contract between the City of Melfort and Greenland Waste Disposal (2003) Ltd. for the term April 1, 2018 to March 31, 2026. **Carried**

18-25 **TAX ENFORCEMENT – PROCEED TO SIX MONTH NOTICE:**

Mitchell That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The*
Hoemans *Tax Enforcement Act*, on the properties identified on the following list:

Roll No.	Legal Address	Title No.
305018450	LOT: SW-18-45-18-W2, EXT 33	139218396
305018450	LOT: SW-18-45-18-W2, EXT 34	139218408
306004170	LOT: 17; BLOCK: 4; PLAN #: Q1004	146867978
306004170	LOT: 18; BLOCK: 4; PLAN #: Q1004	146868014
306004170	LOT: 19; BLOCK: 4; PLAN #: Q1004	146868025
306005040	LOT: 32; BLOCK: 5; PLAN #: 101733397	144419845
306005040	LOT: 32; BLOCK: 5; PLAN #: 101733397	144419856
306005040	LOT: 32; BLOCK: 5; PLAN #: 101733397	144419867
306005040	LOT: 32; BLOCK: 5; PLAN #: 101733397	144419878
306005040	LOT: 4; BLOCK: 5; PLAN #: Q1004	144419889
306005040	LOT: 4; BLOCK: 5; PLAN #: Q1004	144419890
306005040	LOT: 4; BLOCK: 5; PLAN #: Q1004	144419902
306005040	LOT: 4; BLOCK: 5; PLAN #: Q1004	144419913
404026060	LOT: 6; BLOCK: 26; PLAN #: E4566	112607298
405049130	LOT: 13; BLOCK: 49; PLAN #: U1046	118138732
405049140	LOT: 14; BLOCK: 49; PLAN #: U1046	118138743
407011704	LOT: 4; BLOCK: 117; PLAN #: 01PA13542	144094619
504011010	LOT: 1; BLOCK: 11; PLAN #: T621	134044444
505002215	LOT: 32; BLOCK: 2; PLAN #: 101773784	136853466
505008090	LOT: 9; BLOCK: 8; PLAN #: E4566	145252492
505009100	LOT: 10; BLOCK: 9; PLAN #: E4566	134978541
505018140	LOT: 14; BLOCK: 18; PLAN #: G3640	147858384
604007130	LOT: 13; BLOCK: 7; PLAN #: O4710	144986888
604007130	LOT: 14; BLOCK: 7; PLAN #: O4710	144986901
604008230	LOT: 23; BLOCK: 8; PLAN #: O4710	135910403
706099010	BLOCK: A; PLAN #: CX6457, EXT 1	117316986

Carried

18-26
Hoemans
Mitchell

2018 OPERATING BUDGET:

That we approve the City of Melfort 2018 Budget for General Operations, Utility Operations, Landfill Operations, Waste Collection Operations and Wellness Centre Operations, as finalized during the Council budget session held on February 8, 2018. **Carried**

Councillor Mitchell delivered the 2018 Budget address, announcing an average tax increase of 3.14% for 2018.

18-27
Mitchell
Hoemans

AMEND POLICY 1.1.30 – TAX EXEMPTION & ASSISTANCE:

That we approve the amendment of City of Melfort Policy 1.1.30, entitled “*Tax Exemption & Assistance*”. **Carried**

18-28
Hoemans
Mitchell

DISCOUNTED PRICE ACCESS AGREEMENT – CITY OF PRINCE ALBERT:

That we authorize the Mayor and City Clerk to enter into the Discounted Price Access Agreement between the City of Prince Albert and the City of Melfort, for the purchase of goods, supplies and materials, for the term February 1, 2018, to December 31, 2018, at a prorated contract price of \$3,209.00. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – JANUARY, 2018

LEGISLATIVE & FINANCE DEPARTMENT REPORT

18-29
George
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, JANUARY 26, 2018:

That the minutes of the Community Services Committee meeting held on January 26, 2018, be adopted as circulated. **Carried**

18-30
Phillips
George

AMEND POLICY 7.2.30 – FACILITY REDUCED RATE:

That we approve the amendment of City of Melfort Policy 7.2.30, entitled “*Facility Reduced Rate Policy*”. **Carried**

18-31
George
Phillips

AMEND POLICY 7.1.32 – HISTORIC POST OFFICE USAGE:

That we approve the amendment of City of Melfort Policy 7.1.32, entitled “*Historic Post Office Usage Policy*”. **Carried**

18-32
Phillips
George

AMEND FEES AND CHARGES SCHEDULE – KVC AND HISTORIC POST OFFICE:

That we approve the attached Fees and Charges for the Historic Post Office and the phase-in schedule for the Kerry Vickar Centre, applicable to users who are currently receiving free usage. **Carried**

18-33
George
Phillips

EXPAND MUNICIPAL HEALTH ADVOCACY COMMITTEE MANDATE:

That the mandate of the Municipal Health Advocacy Committee be amended to read as follows:

“The mandate of the Municipal Health Advocacy Committee, established by Council on February 12, 2007, is to assist in the retention and expansion of health services in the Melfort area, to serve as a liaison between the local medical professionals and the City of Melfort, and to support and promote municipal health interests in the region”. **Carried**

BUILDING PERMIT REPORT – JANUARY, 2018

COMMUNITY SERVICES DEPARTMENT REPORT

FIRE CHIEF REPORT – JANUARY, 2018

BYLAW ENFORCEMENT REPORT – JANUARY, 2018

MUNICIPAL POLICING REPORT – JANUARY, 2018

WORKS & UTILITIES DEPARTMENT REPORT

ANNOUNCEMENTS

- Director Danberg announced the Go Out & Play Day on March 4th at Spruce Haven Park from 1:00 – 4:00 pm. He urged Council and citizens to register for the Challenge and log in their minutes.
- Councillor Mitchell congratulated the MUCC curling team on their NESAAC win and wished them luck in provincials.

**18-34
Terry
Benson**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:46 p.m.

Mayor

City Clerk