

# CITY OF MELFORT

November 5, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, November 5, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George, Terry and Hoenmans.

STAFF: M. Hotsko, City Manager; R. Danberg, Director of Community Services; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; B. Lutz, Community Development Manager and H. Audette, City Clerk.

Council previewed the new Melfort Tourism video, produced by Dickybird Media.

18-189  
Benson  
Terry

## **MINUTES, REGULAR COUNCIL MEETING, OCTOBER 15, 2018:**

That the minutes of the Regular Council meeting held on October 15, 2018, be adopted as circulated. **Carried**

## **DELEGATIONS**

### **Communities in Bloom**

On behalf of Communities in Bloom, Peggy George presented City Council with their Five-Bloom Award in the 5,000 population and over category. She thanked sponsors for their financial support, their enthusiastic volunteers and the cooperation from the City of Melfort, Community Services and Works & Utilities Department. Mayor Lang expressed his appreciation to Communities in Bloom for their hard work and dedication to our City.

18-190  
Benson  
Terry

## **2019 REGULAR COUNCIL MEETINGS:**

That we approve the following 2019 Regular Council meeting dates, commencing at 5:00 p.m. at Melfort City Hall:

Monday, January 14, 2019  
Monday, February 11, 2019  
Monday, March 11, 2019  
Monday, April 15, 2019  
Monday, May 6, 2019  
Monday, June 10, 2019  
Monday, July 8, 2019  
Monday, August 12, 2019  
Monday, September 9, 2019  
Monday, October 7, 2019  
Monday, November 4, 2019  
Monday, December 9, 2019 **Carried**

## **GENERAL SUNDRY COMMUNICATION ITEMS**

1. Oct 9/18: Ministry of Government Relations - Invitation to 2018 Regional Planning Forum – December 11 & 12, 2018.
2. Nov 1/18: G. Stadnichuk, SGEU re: liquor store permits.
3. Oct 5/18: T. Murphy, CEO Wapiti Regional Library – request for feedback on the public library system (deadline Nov 24/18). Councillor Phillips offered to assist. Council members are to forward their comments to the Mayor prior to November 17<sup>th</sup> and he will prepare a response.
4. Oct 23/18: G. Liddle - request to pave portion of Memorial Garden parking lot. Referred to budget.
5. Oct 30/18: R. Davidson, Wee Beginnings Nursery School – request to change zoning bylaw definition of Day Care Centre. Referred to License Inspector.

**18-191** **MINUTES, LEGISLATIVE & FINANCE COMMITTEE, NOVEMBER 2, 2018:**  
**Mitchell** That the minutes of the Legislative & Finance Committee meeting held on November 2, 2018,  
**Hoemans** be adopted as circulated. **Carried**

**18-192** **FARMLAND LEASE AGREEMENT:**  
**Hoemans** That we authorize the Mayor and City Clerk to exercise the option to renew the agreement  
**Mitchell** with Mr. Todd K. Naber, Melfort, Saskatchewan, for the lease of one hundred and twenty-one  
point four eight (121.48) cultivated acres of City farmland, for the sum of Sixty-five Dollars  
(\$65.00) per acre, plus applicable taxes. The term of the lease will apply to three crop years,  
from the 1<sup>st</sup> day of April, 2019, to the 1<sup>st</sup> day of December, 2021. **Carried**

**18-193** **DAMAGE OR LOSS POLICY 1.3.03:**  
**Mitchell** That we approve the adoption of City of Melfort Policy 1.3.03, entitled "*Damage or Loss*  
**Hoemans** *Protocol Policy*". **Carried**

#### **FINANCIAL REPORT – SEPTEMBER 30, 2018**

The Treasurer will circulate a copy of the water loss report to Council.

#### **LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**18-194** **MINUTES, COMMUNITY SERVICES COMMITTEE, NOVEMBER 1, 2018:**  
**George** That the minutes of the Community Services Committee meeting held on November 1, 2018,  
**Phillips** be adopted as circulated. **Carried**

**18-195** **SERVICING AGREEMENT – 301 REGENT STREET:**  
**Phillips** That we authorize the Mayor and City Clerk to execute the Development Servicing Agreement  
**George** dated October 29, 2018, between the City of Melfort and Crystal Hall and Jeanine Hall for the  
land development area identified as Blk/Par X, Plan O4710, Ext 1, Surface Parcel 145740876.  
**Carried**

**18-196** **SERVICING AGREEMENT – LSD 5-18-45-18-2, EXT 33:**  
**George** That we authorize the Mayor and City Clerk to execute the Development Servicing Agreement  
**Phillips** between the City of Melfort and Kendell Arndt and Jodine Arndt for the land development area  
identified as LSD 5 – 18-45-18-2, Ext 33, Surface Parcel 149876218. **Carried**

**18-197** **ELECTRONIC MESSAGE CENTRE LICENSE RENEWAL:**  
**Phillips** That we authorize the Mayor and City Clerk to execute the License Agreement dated October  
**George** 19, 2018, between the City of Melfort and Fabmar Communications Ltd. for the operation of  
the electronic billboard message centre on the road allowance south of the intersection of  
Saskatchewan Drive and Scotia Street. **Carried**

**18-198** **PROPOSED SUBDIVISION – CREEKSIDE:**  
**George** That the Council of the City of Melfort approve the subdivision of all of Lots 1 – 5, Block 2,  
**Phillips** Plan No. 102042582, and part of municipal reserve MR4, Plan 201042582, to create new Lots  
16 - 25, as shown on the attached Plan of Proposed Subdivision dated July 3, 2018, prepared  
by Meridian Surveys Ltd. This approval is subject to the final passing and adoption of Bylaw  
2018-16, a bylaw to amend Zoning Bylaw 96-09. **Carried**

**18-199** **AMEND FEES & CHARGES SCHEDULE:**  
**Phillips** That we amend the Community Services Department Fees and Charges schedule to add a  
**George** "Noon Hour Basketball Day Rate of \$2.00, effective December 1, 2018. **Carried**

**BUILDING PERMIT REPORT – OCTOBER, 2018**

**COMMUNITY SERVICES DEPARTMENT REPORT**

**18-200  
Benson  
Terry**

**2019 BASE GRAVEL TENDER:**

That we award the City of Melfort 2019 Base Gravel Tender to Gordon Redi-Mix, Melfort, Saskatchewan for an amount of \$34,250.00 for 2,500 cubic yards, plus GST. **Carried**

**FIRE CHIEF REPORT – OCTOBER, 2018**

It was suggested that the City investigate the installation of needle disposal receptacles in the community.

**BYLAW ENFORCEMENT REPORT – OCTOBER, 2018**

**WORKS & UTILITIES DEPARTMENT REPORT**

**18-201  
George  
Phillips**

**BYLAW 2018-16:**

That Bylaw 2018-16, being a bylaw to amend Zoning Bylaw 96-09 to amend regulations in the R1B Zoning District, be introduced and read a first time. **Carried**

**18-202  
Hoenmans  
Mitchell**

**BYLAW 2018-17:**

That Bylaw 2018-17, being a bylaw to establish administrative fees and charges in the Legislative & Finance Department, be introduced and read a first time. **Carried**

**18-203  
Benson  
Terry**

**BYLAW 2018-17:**

That Bylaw 2018-17 be read a second time. **Carried**

**18-204  
Benson  
Terry**

**BYLAW 2018-17:**

That Bylaw 2018-17 be given three readings at this meeting. **Carried Unanimously**

**18-205  
Benson  
Terry**

**BYLAW 2018-17:**

That Bylaw 2018-17 be read a third time and passed. **Carried**

**18-206  
Benson  
Terry**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:15 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk