

CITY OF MELFORT
November 13, 2017

Minutes of the City of Melfort Regular Meeting held on Monday, November 13, 2017, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Terry, George, Benson and Hoenmans.

STAFF: M. Hotsko, City Manager; S. Peterson, City Treasurer; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

17-231
George
Mitchell

MINUTES, REGULAR COUNCIL MEETING, OCTOBER 16, 2017:

That the minutes of the Regular Council meeting held on October 16, 2017, be adopted as circulated. **Carried**

DELEGATION

Melfort Communities in Bloom

Representing Communities in Bloom, Mrs. Peggy George appeared before Council to announce that Melfort was awarded 4 blooms (3 marks out of 5), the fifth time they have won their category, receiving an honorable mention for outstanding community involvement. She thanked the City for their assistance and guidance, the volunteers and the four surrounding greenhouses for their support. Fundraising initiatives raised \$10,000 to fund the new planter on Broadway Avenue, purchase new desert planters, undertake the butterfly project and complete the triangle on Main Street north. Mrs. George read excerpts from the judges' comments, noting that strong community spirit and involvement are some of the reasons Melfort is so successful. She forwarded the evaluation to the Director of Community Services and stated that Communities in Bloom looks forward to working together for the common good of the community. Mayor Lang accepted the award on behalf of the City and thanked Communities in Bloom and its volunteers.

17-232
Terry
Benson

SCHEDULE 2018 REGULAR COUNCIL MEETINGS:

That we approve the following 2018 Regular Council meeting dates, commencing at 5:00 p.m. at Melfort City Hall:

Monday, January 15, 2018
Monday, February 12, 2018
Monday, March 12, 2018
Monday, April 16, 2018
Monday, May 7, 2018
Monday, June 11, 2018
Monday, July 9, 2018
Monday, August 13, 2018
Monday, September 10, 2018
Monday, October 15, 2018
Monday, November 5, 2018
Monday, December 10, 2018

Carried

17-233
Terry
Benson

APPOINT COUNCIL STANDING COMMITTEES:

That the following Council members be appointed to the Standing Committees of Council effective January 1, 2018:

| <u>STANDING COMMITTEE</u> | <u>NAME OF APPOINTEE</u> | <u>POSITION</u> |
|-----------------------------------|--------------------------|-----------------|
| <u>Legislative & Finance:</u> | Trent Mitchell | Chairman |
| | Tim Hoenmans | Member |
| <u>Community Services:</u> | April Phillips | Chairman |
| | Glenn George | Member |
| <u>Works & Utilities:</u> | Doug Terry | Chairman |
| | Darryl Benson | Member |

AND FURTHER, THAT Mayor Rick Lang be appointed an “EX-OFFICIO” voting member of each Standing Committee of Council. **Carried**

17-234
Mitchell
George

APPOINT BOARD AND COMMITTEE OFFICIALS:

That Council members and City officials be appointed to the following Boards and Committees effective January 1, 2018:

| | |
|---|--|
| Airport Board Councillor Darryl Benson | Melfort Business Revitalization Corp Councillor Tim Hoenmans |
| Branding Committee Councillor April Phillips Councillor Tim Hoenmans | Melfort Golf & Country Club Councillor Trent Mitchell |
| Chamber of Commerce Councillor Tim Hoenmans | Melfort Public Library Board Councillor April Phillips |
| City Beautification Committee Councillor April Phillips, Chair Councillor Glenn George | Municipal Health Advocacy Committee Mayor Rick Lang |
| Community Development Advisory Committee Councillor Glenn George | Northeast Interagency Committee Director R. Danberg |
| Community Justice Committee Councillor Trent Mitchell | Preservation and Rehabilitation Committee Councillor Tim Hoenmans |
| Community Special Needs Transit Committee Councillor Doug Terry | Protective Services Commission Mayor Rick Lang Councillor Darryl Benson Councillor Doug Terry |
| Emergency Measures Organization Mayor Rick Lang Councillor Doug Terry | Union & Personnel Committee Manager M. Hotsko, Chairman Mayor Rick Lang Clerk H. Audette |
| Heritage Advisory Committee Councillor Glenn George | Veterinary Services Board Councillor Trent Mitchell |
| Melfort & District Museum Board Councillor Darryl Benson | Wapiti Regional Library Board Councillor April Phillips |
| Melfort & District Planning Commission Mayor Rick Lang Manager M. Hotsko Director R. Danberg | Wapiti Valley Regional Park Authority Councillor Glenn George |

Carried

17-235
Phillips
Hoenmans

MELFORT KINSMEN PORTABLE SIGN REQUEST:

That in accordance with Section 7(12)(a) – Community Organization Signs, we approve the request from the Melfort Kinsmen Club to install up to 3 portable signs to promote the community-wide Chase the Ace event, subject to compliance with the sign regulations outlined in Section 7 of the City of Melfort Zoning Bylaw 96-09. **Carried**

17-236
Hoenmans
Phillips

MEDICAL CLINIC LICENSING AGREEMENT:

WHEREAS, the City of Melfort is the owner of a leasehold interest in a portion of the Melfort Wellness Centre, specifically the medical clinic;

AND WHEREAS, the City of Melfort intends to license a portion of the medical clinic for the commercial use of medical professionals;

BE IT RESOLVED that we approve the terms of the standard Medical Clinic Licensing Agreement and that we authorize the duly appointed City signatories to execute same with the Licensees of the medical clinic. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Sept 22/17: Minutes of Main Street AGM and Melfort Business Revitalization Corp. meeting.
2. Nov 3/17: J. Ewing, Shore Gold Inc. re: invitation to attend Diamond Development Advisory Committee meeting. The Community Development Manager will represent the City. The City Clerk will forward the notification of the meeting date to Council.
3. Oct 25/17: L. Morgan, GIL Coordinator re: 2018 grant-in-lieu for weigh scale property.

17-237
Terry
Benson

MINUTES, COMMITTEE OF THE WHOLE, OCTOBER 16, 2017:

That the minutes of the Committee of the Whole meeting held on October 16, 2017, be adopted as circulated. **CARRIED**

THIRD QUARTER FINANCIAL REPORT – SEPTEMBER 30, 2017

TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2017

CAPITAL PROJECT UPDATE

DEPARTMENT OF LEGISLATIVE & FINANCE REPORT

17-238
Phillips
Hoenmans

MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, NOVEMBER 3, 2017:

That the minutes of the Preservation and Rehabilitation Committee meeting held on November 3, 2017, be received. **Carried**

BUILDING PERMIT REPORT – OCTOBER, 2017

DEPARTMENT OF COMMUNITY SERVICES REPORT

17-239
Terry
Benson

AWARD 2018 GRAVEL TENDER:

That we award the City of Melfort 2018 Gravel Tender as follows (all prices are plus applicable taxes):

Base Gravel:

6,000 cubic yards @ \$12.48/cu yd - \$74,880.00, to Gordon Redi-Mix, Melfort, Saskatchewan.

Sub-base Gravel:

3,500 cubic yards @ \$10.12/cu yd - \$35,420.00, to Mooney's Excavating, Melfort, Saskatchewan

Road Gravel:

4,000 cubic yards @ \$13.55/cu yd - \$54,200.00, to Gordon Redi-Mix, Melfort, Saskatchewan.

Carried

MUNICIPAL POLICING REPORT – OCTOBER, 2017

FIRE CHIEF REPORT – OCTOBER, 2017**BYLAW ENFORCEMENT REPORT – OCTOBER, 2017****DEPARTMENT OF WORKS & UTILITIES REPORT****PUBLIC HEARING – BYLAW 2017-18 – ZONING BYLAW AMENDMENT**

The City Clerk reported that no written or verbal submissions were received concerning Bylaw 2017-18, a bylaw to amend Zoning Bylaw 96-09 - Zoning District Map, by rezoning Lots 29-31, Blk/Par 38, Plan 102119947, from R3 – Multiple Unit Residential, to R2 – Medium Density Residential.

17-240
Hoemans
Phillips

BYLAW 2017-18:

That Bylaw 2017-18, being a bylaw to amend Zoning Bylaw 96-09, to rezone Lots 29 – 31, Blk/Par 38, Plan 102119947, from R3 – Multiple Unit Residential, to R2 – Medium Density Residential, be read a second time. **Carried**

17-241
George
Mitchell

BYLAW 2017-18:

That Bylaw 2017-18 be read a third time and passed. **Carried**

17-242
Phillips
Hoemans

BYLAW 2017-21:

That Bylaw 2017-21, being a bylaw to amend Bylaw No. 2014-11 known as *The Development Levy Bylaw*, be introduced and read a first time. **Carried**

Councillor Mitchell requested a report on the costs of the City's development incentive programs compared to the costs being recouped by the development levy.

ANNOUNCEMENTS

- On behalf of Council, Councillor Benson offered condolences to the family of Ingvar Berggren on his passing and sincere appreciation for his many years serving as Chairman and member of the Melfort and District Museum Board.
- Councillor Phillips advised that there is still room for a few teams at the Library's Trivia Night on Friday, a fundraiser for new furniture.
- Councillor Mitchell reported that Melfort is hosting the 5A Girls Volleyball Provincials at MUCC this weekend.
- The Chase the Ace Fundraiser starts on December 7th, running every Thursday at 7 pm at the Legion Hall.
- Councillor Hoemans congratulated the Melfort Comets football team on a great season and thanked the officials and volunteers involved.
- Councillor Hoemans noted that the Business Improvement District proposal will be presented Tuesday, November 14 at the Legion.
- Mayor Lang extended thanks to the Mustangs coach and team for their attendance at the Remembrance Day service.

17-243
George
Mitchell

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:49 p.m.

Mayor

City Clerk