

CITY OF MELFORT

August 14, 2017

Minutes of the City of Melfort Regular Meeting held on Monday, August 14, 2017, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Phillips, Mitchell, Terry, George, Hoenmans and Benson.

STAFF: G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

17-173
Terry
Benson

MINUTES, REGULAR COUNCIL MEETING, JULY 10, 2017:

That the minutes of the Regular Council meeting held on July 10, 2017, be adopted as circulated. **Carried**

DELEGATION

Walter Sawicki – City Storm Sewer Water

Mr. Sawicki advised that he lives 1.5 miles north of the intersection of McDonald Road and Broadway Avenue North, on the east side of the road. He explained that according to an agreement between the Ministry of Highways and the City of Melfort, the City is responsible for maintenance of the ditch from the north city limits to Melfort Creek, two miles north, the path of the city storm sewer water. The abandoned CPR rail bed is owned by the abutting property owners and water is running partly on highway property and part on private property. He circulated a drawing of the storm sewer water flow and reported that storm water runs over into his field, creating sloughs. The restrictions in the ditch cause water to back-up, creating problems down the line. The ditch is dry this year and he requested that culverts be cleaned out and sod removed on the inlet side. In closing, Mr. Sawicki suggested that a welcome sign be installed at the north end of the City. To Councillor Mitchell's question, Mr. Sawicki replied that he isn't aware of any neighbor complaints and there has only been a few instances where water has backed up and flooded the residents on the west side of the highway. Mayor Lang thanked Mr. Sawicki for his presentation and advised that the Works & Utilities Department will look into the matter and remedy the issue.

17-174
Terry
Benson

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

DATE

October 16-22, 2017

ORGANIZATION

Saskatchewan Waste Reduction Council

PROCLAMATION

"Waste Reduction Week"

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. July, 2017: Thank you from Saskatchewan Crime Stoppers.
2. Jul 19/17: SaskTel 2016/17 Annual Report.
3. Jul 25/17: D. Morin re: request for feedback on urban transit funding model. Mayor Lang will recirculate the e-mail to Council to determine whether they want the Mayor to respond to this request.

17-175
George
Mitchell

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JULY 26, 2017:

That the minutes of the Legislative & Finance Committee meeting held on July 26, 2017, be adopted as circulated. **Carried**

17-176 Mitchell George **ADOPT ASSET MANAGEMENT POLICY 1.3.00:**
That the Council of the City of Melfort approve Policy 1.3.00, entitled “*Asset Management Policy*”, as attached. **Carried**

17-177 George Mitchell **AMEND BUDGET POLICY 1.3.01:**
That the Council of the City of Melfort amend Policy 1.3.01, entitled “*Budget Policy*”, as attached. **Carried**

17-178 Mitchell George **AMEND RESERVE POLICY 1.3.50:**
That the Council of the City of Melfort amend Policy 1.3.50, entitled “*Reserve Policy*”, as attached. **Carried**

17-179 George Mitchell **2016 SURPLUS ALLOCATION:**
That Council approve the following 2016 surplus allocations:

<u>Surplus</u>	<u>Amount</u>	<u>Reserve</u>
General Operating	\$ 88,150	Special Capital Reserve
General Operating	\$ 88,150	Facility Maintenance Reserve
Waste Collection Operating	\$ 99,988	Waste Collection/Equipment
Landfill Operating	\$ 39,459	Waste Disposal Site Reserve
Utility Operating	\$ 38,982	Water Rate Stabilization Fund

Carried

TAX COLLECTION COMPARATIVE STATEMENT – JULY, 2017

LEGISLATIVE & FINANCE DEPARTMENT REPORT

17-180 Phillips Hoenmans **MINUTES, COMMUNITY SERVICES COMMITTEE, AUGUST 11, 2017:**
That the minutes of the Community Services Committee meeting held on August 11, 2017, be adopted as circulated. **Carried**

17-181 Hoenmans Phillips **MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, JULY 21, 2017:**
That the minutes of the Preservation and Rehabilitation Committee meeting held on July 21, 2017, be received. **Carried**

17-182 Phillips Hoenmans **LAND SALE – 512 BABINGTON AVENUE WEST:**
That Council establish a sale price of \$3,050.00, plus applicable taxes, for the non-conforming tax title property at 512 Babington Avenue West, Lot 15, Blk/Par 9, Plan P4305, in its existing state. This price is conditional on the purchaser agreeing to consolidate it with the abutting property. **Carried**

17-182 Hoenmans Phillips **AMEND BRIDGE ROAD LAND SALE AGREEMENT:**
That Council approve the amendment of Agreement No. 2047 between the City of Melfort and Bridge Road Land Management Ltd. for the sale of Lot 8, Blk/Par 103, Plan 102196784, 76 Hutcheson Street, in accordance with the following terms and conditions:

1. That the termination date be extended to May 1, 2018;
2. That the City be responsible for completion of water and sewer servicing within 18 months following the close of the land sale;
3. That the City be responsible for completion of remaining improvements within 30 months of close of the land sale.

Carried

BUILDING PERMIT REPORT – JULY, 2017

COMMUNITY SERVICES DEPARTMENT REPORT

17-184
Terry
Benson

MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 11, 2017:

That the minutes of the Protective Services Commission meeting held on July 11, 2017, be received. **Carried**

MUNICIPAL POLICING REPORT – JUNE & JULY, 2017

FIRE CHIEF REPORT – JULY, 2017

BYLAW ENFORCEMENT REPORT – JULY, 2017

The Department was asked to follow up on the complaint concerning parking over the 2-hour limit in the downtown commercial area.

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – BYLAW 2017-15 – ZONING BYLAW AMENDMENT

The City Clerk reported that no written or verbal submissions were received concerning Bylaw 2017-15, a bylaw to amend Zoning Bylaw 96-09 - Zoning District Map, by rezoning Lot 17, Blk/Par 1, Plan 73PA17023, from C4 – Neighbourhood Commercial, to R2 – Medium Density Residential.

17-185
Phillips
Hoenmans

BYLAW 2017-15:

That Bylaw 2017-15, being a bylaw to amend Zoning Bylaw 96-09, to rezone 315 Broadway Avenue South from C4 – Neighbourhood Commercial, to R2 – Medium Density Residential, be read a second time. **Carried**

17-186
Terry
Benson

BYLAW 2017-15:

That Bylaw 2017-15 be read a third time and passed. **Carried**

17-187
Hoenmans
Phillips

DISCRETIONARY APPROVAL – 315 BROADWAY AVENUE SOUTH:

That in accordance with subsection 10.4.2(1) of Zoning Bylaw 96-09, we grant discretionary approval to Jeff Jung Hoon Lee to renovate the existing vacant building into a multi-unit residential building at 315 Broadway Avenue South, Lot 17, Blk/Par 1, Plan 73PA17023, which is a discretionary use in a R2 – Medium Density Residential District, subject to compliance with all municipal, provincial and federal acts and regulations. **Carried**

ANNOUNCEMENTS

- Councillor Hoenmans expressed appreciation to Peggy George and Communities in Bloom volunteers on their preparations for the CIB judges.
- Councillor Hoenmans invited the public to attend Main Street Melfort's Touch A Truck event on Saturday.
- On behalf of Council, Mayor Lang wished Teri Scaife and Ryan Danberg the best in their future endeavours.

17-188
Terry
Benson

ADJOURNMENT:

That his meeting be adjourned. **Carried**

The meeting adjourned at 6:13 p.m.

Mayor

City Clerk