

CITY OF MELFORT

July 14, 2014

Minutes of the City of Melfort Regular Meeting held on Monday, July 14, 2014, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, Phillips, Ponath, George and Enge.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

14-116
Ponath
Enge

MINUTES, REGULAR COUNCIL MEETING, JUNE 9, 2014:

That the minutes of the Regular Council meeting held on June 9, 2014, be adopted as circulated. **Carried**

DELEGATION

Mr. Randy Kerr – Use of City Property

Mr. Kerr referred to Council's decision concerning the use of city property and stated that he feels there is room for a win-win situation that works well for all parties in terms of cost and principle, appreciating those residents who have diligently maintained the property, both financially and aesthetically, to the benefit of the city. He purchased his home ten years ago fully aware that he would have access to the adjacent city property as long as he maintained it and that amenity was reflected in the cost of the home. This precedent was established over 30 years ago by previous administrations and becomes common law. Mr. Kerr requested that Council provide the opportunity for adjacent property owners to enter into a lease agreement, with established criteria and a grandfathering clause that would not be extended to new owners. A lease agreement would generate revenue and eliminate city expense. Mayor Lang thanked Mr. Kerr for his input and stated that Council would consider his comments.

14-117
Phillips
George

AMEND BEAUTIFICATION COMMITTEE TERMS OF REFERENCE:

That the Terms of Reference for the City Beautification Committee be amended to appoint one additional Council member, for a total of two Councillors on the Committee. **Carried**

14-118
George
Phillips

APPOINT COUNCILLOR PONATH TO THE BEAUTIFICATION COMMITTEE:

That Councillor Ponath be appointed to the City Beautification Committee, with a term expiring December 31, 2014. **Carried**

14-119
Phillips
George

PLAN OF PROPOSED SUBDIVISION OF LOTS 8 & 9, BLOCK 51, PLAN U1046:

That the Council of the City of Melfort approve the subdivision of Lots 8 & 9, Block 51, Plan U1046, Melfort, Saskatchewan, to create a new municipal reserve, MR1, on the corner of Main Street and Higgins Avenue East, as shown on the attached Plan of Proposed Subdivision dated March 13, 2014, prepared by Meridian Surveys Ltd. **Motion Defeated**

14-120
George
Phillips

PLAN OF PROPOSED SUBDIVISION OF PARCEL G, PLAN 79PA10511:

That the Council of the City of Melfort approve the subdivision of a part of Parcel G, Plan 79PA10511 (Melfort Mall property), Melfort, Saskatchewan, to create a new Block P, as shown on the attached Plan of Proposed Subdivision dated March 26, 2014, prepared by Meridian Surveys Ltd. This approval is subject to the ratification of Bylaw 2014-15, a zoning bylaw amendment to rezone proposed Block P from C3 – Shopping Centre Commercial to R3 – Multiple Unit Residential. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Summer 2014: SUMA Urban Voice, Vol. 19, No. 2.
2. Apr 17/14: C. Gates, e-mail re: barrier-free ramps (with respect to the removal of the handicapped parking stall on the north side of the NLP). The City does not agree with this interpretation and cannot provide a stall in this location.
3. Jun 2/14: K. Rintoul, Ministry of Government Relations re: 2014-15 revenue sharing grant.
4. Jun 2/14: B. Bryant, Ministry of Government Relations re: 2014-15 grants-in-lieu.
5. Jun 9/14: SGI notice of change to traffic safety laws.
6. Jun 11/14: SAMA Board response to 2014 resolution 2014-2.
7. SAMA's maintenance service fee. This fee will be incorporated into the City's charge.
8. Jun 13/14: R. Carriere, President re: Communities in Bloom Symposium. A copy of the program is available from the Clerk.
9. Jun 27/14: Saskatchewan Crime Stoppers re: thank you for contribution.
10. Jun 19/14: T. Sandeski, Ministry of Highways and Infrastructure re: road closures completed under Section 13 of the Cities Act.
11. Jun 13/14: Batgerel e-mail re: pedestrian issues. The Director replied to the e-mail on June 19, 2014, but has not received a response.
12. Jun 16/14: S. Hunt, United Steelworkers re: request to pass resolution expressing support for enforcement of the Westray Law. Administration is to monitor what is happening in other Saskatchewan municipalities.
13. Jun 26/14: W. Cukier, President of Coalition for Gun Control re: request for financial support. No action taken.

14-121
George
Jung

MINUTES, COMMITTEE OF THE WHOLE, JULY 8, 2014:

That the minutes of the Committee of the Whole meeting held July 8, 2014, be adopted as circulated. **Carried**

14-122
Enge
Ponath

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JULY 4, 2014:

That the minutes of the Legislative & Finance Committee meeting held on July 4, 2014, be adopted as circulated. **Carried**

14-123
Ponath
Enge

2013 SURPLUS ALLOCATION:

That we approve the proposed 2013 surplus/deficit transfers as follows:

<u>Surplus</u>	<u>Amount</u>	<u>Reserve</u>
General Operating	\$112,682	Special Capital Reserve
Waste Collection Operating	\$ 45,542	Waste Collection/Equipment Reserve
<u>Deficit</u>	<u>Amount</u>	<u>Reserve</u>
Landfill Operating	\$ 73,132	Waste Disposal Site Reserve Carried

14-124
Enge
Ponath

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of \$5,844.60, as attached. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – JUNE, 2014**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

14-125
Phillips
George

MINUTES, COMMUNITY SERVICES COMMITTEE, JUNE 17, 2014:

That the minutes of the Community Services Committee meeting held on June 17, 2014, be adopted as circulated. **Carried**

14-126
George
Phillips

APPOINTMENT OF MUNICODE BUILDING OFFICIALS:

That subject to the terms of the Contract for Plan Review and Inspection Services dated February 12, 2004, between the City of Melfort and *MuniCode Services Ltd.*, that we appoint the following individuals as the Building Officials for the City of Melfort, under the authority of Subsection 5(4) of *The Uniform Building and Accessibility Standards Act*: Wayne Meier, Clayton Meier, Ryan Thiessen, Jason Kent, Darrell Saby of *MuniCode Services Ltd.* **Carried**

BUILDING PERMIT REPORT – JUNE, 2014

COMMUNITY SERVICES DEPARTMENT REPORT

14-127
Jung
George

MINUTES, WORKS & UTILITIES COMMITTEE, JULY 11, 2014:

That the minutes of the Works & Utilities Committee meeting held on July 11, 2014, be adopted as circulated. **Carried**

14-128
George
Jung

MINUTES, AIRPORT BOARD, JUNE 10, 2014:

That the minutes of the Airport Board meeting held on June 10, 2014, be received. **Carried**

14-129
Jung
George

MINUTES, EMO COMMITTEE, JUNE 10, 2014:

That the minutes of the EMO Committee meeting held on June 10, 2014, be received. **Carried**

14-130
George
Jung

MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 8, 2014:

That the minutes of the Protective Services Commission meeting held on July 8, 2014, be received. **Carried**

14-131
Jung
George

APPLICATION TO PROVINCIAL DISASTER ASSISTANCE PROGRAM:

That the City of Melfort apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by the rain storms on the 19th, 29th and 30th of June, 2014. **Carried**

MUNICIPAL POLICING REPORTS – APRIL, MAY, JUNE, 2014

FIRE CHIEF REPORT – JUNE, 2014

BYLAW ENFORCEMENT REPORT – JUNE, 2014

WORKS & UTILITIES DEPARTMENT REPORT

14-132
George
Jung

BYLAW 2014-13:

That Bylaw 2014-13, being a bylaw to prohibit certain activities creating noise and to abate the incidence of noise and to restrict the hours when certain sounds may be made, be introduced and read a first time. **Carried**

14-133
Ponath
Enge

BYLAW 2014-13:

That Bylaw 2014-13 be read a second time. **Carried**

14-134
Enge
Ponath

BYLAW 2014-13:

That Bylaw 2014-13 be given three readings at this meeting. **Carried Unanimously**

14-135 **BYLAW 2014-13:**
Phillips That Bylaw 2014-13 be read a third time and passed. **Carried**
George

14-136 **BYLAW 2014-14:**
Jung That Bylaw 2014-14, being a bylaw to amend Schedule `A` of Bylaw 2011-17, known as the
George Waste Collection and Disposal Bylaw, be introduced and read a first time. **Carried**

14-137 **BYLAW 2014-14:**
George That Bylaw 2014-14 be read a second time. **Carried**
Phillips

14-138 **BYLAW 2014-14:**
Ponath That Bylaw 2014-14 be given three readings at this meeting. **Carried Unanimously**
Enge

14-139 **BYLAW 2014-14:**
Phillips That Bylaw 2014-14 be read a third time and passed. **Carried**
George

14-140 **BYLAW 2014-15:**
George That Bylaw 2014-15, being a bylaw to amend Bylaw No. 96-09, known as the City of Melfort
Phillips Zoning Bylaw, be introduced and read a first time. **Carried**

14-141 **ADJOURNMENT:**
Enge That this meeting be adjourned. **Carried**
Ponath

The meeting adjourned at 6:05 p.m.

Mayor

City Clerk