

# CITY OF MELFORT

January 13, 2014

Minutes of the City of Melfort Regular Meeting held on Monday, January 13, 2014, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:04 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, George, Ponath, Phillips, Gratton and Enge.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Community Services Director and H. Audette, City Clerk.

- 14-1**  
**Phillips**  
**Enge**
- MINUTES, REGULAR COUNCIL MEETING, DECEMBER 9, 2013:**  
That the minutes of the Regular Council meeting held on December 9, 2013, be adopted as circulated. **Carried**
- 14-2**  
**Ponath**  
**Gratton**
- MINUTES, SPECIAL COUNCIL MEETING, DECEMBER 20, 2013:**  
That the minutes of the Special Council meeting held on December 20, 2013, be adopted as circulated. **Carried**
- 14-3**  
**Enge**  
**Phillips**
- APPOINT VOTING DELEGATE FOR SUMASSURE AGM:**  
That we appoint Councillor Glenn George as voting delegate to represent the City of Melfort at the SUMAssure Subscribers Annual General Meeting on Sunday, February 2, 2014, in Regina, Saskatchewan. **Carried**
- 14-4**  
**George**  
**Jung**
- COUNCIL STANDING COMMITTEE APPOINTMENTS:**  
That the following Council members be appointed to the Standing Committees of Council effective immediately:
- | <u>STANDING COMMITTEE</u>         | <u>NAME OF APPOINTEE</u>        | <u>POSITION</u>    |
|-----------------------------------|---------------------------------|--------------------|
| <u>Legislative &amp; Finance:</u> | Donna Ponath<br>Brian Enge      | Chairman<br>Member |
| <u>Community Services:</u>        | April Phillips<br>Jason Gratton | Chairman<br>Member |
| <u>Works &amp; Utilities:</u>     | Glenn George<br>Bob Jung        | Chairman<br>Member |
- AND FURTHER, THAT Mayor Rick Lang be appointed an "EX-OFFICIO" voting member of each Standing Committee of Council. **Carried**
- 14-5**  
**Gratton**  
**Ponath**
- APPOINT CITY OFFICIALS TO BOARDS AND COMMITTEES:**  
That Council members and City officials be appointed to the following Boards and Committees effective immediately:

Airport Board Councillor Glenn George	Melfort Golf & Country Club Councillor Jason Gratton
Chamber of Commerce Councillor Bob Jung	Melfort Planning Committee Director K. Ottenbreit
City Beautification Committee Councillor April Phillips	Melfort Public Library Board Councillor April Phillips
Community Dev Advisory Committee Councillor Bob Jung	Municipal Health Advocacy Committee Mayor Rick Lang
Community Growth Committee Councillor Brian Enge	Preservation and Rehabilitation Committee Councillor Donna Ponath
Community Justice Committee Councillor Jason Gratton	Protective Services Commission Mayor Rick Lang Councillor Glenn George Councillor Jason Gratton
Community Special Needs Transit Committee Councillor Brian Enge	Union & Personnel Committee Manager M. Hotsko, Chairman Mayor Rick Lang Clerk H. Audette
Emergency Measures Organization Councillor Brian Enge	Veterinary Services Board Councillor Bob Jung
Heritage Advisory Committee Councillor Donna Ponath	Wapiti Regional Library Board Councillor April Phillips
Melfort & District Museum Board Councillor Donna Ponath	Wapiti Valley Regional Park Authority Councillor Glenn George
Melfort & District Planning Commission Mayor Rick Lang Manager M. Hotsko Director K. Ottenbreit	

**Carried**

**2014-6  
Jung  
George**

**2014 BOARD & COMMITTEE APPOINTMENTS:**

That we approve the attached 2014 City of Melfort Board & Committee appointments.

**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Nov 20/13: B. Megley, VP Canadian Breast Cancer Foundation re: thank you for support.
2. Dec 3/13: M. Dunfield, President, Ducks Unlimited Canada re: thank you for supporting wetland conservation.
3. Dec 4/13: S. Schneider, Executive Director Saskatchewan Games Council re: Estevan chosen to host 2016 Games.
4. Dec 5/13: M. Alexander, VP SaskWater re: 2014 water rate.

5. Dec 16/13: Mayor's letter to Premier Wall re: NESD proposed administrative office location.
6. Dec 19/13: Mayor's letter to Canada Post CEO re: postal service.
7. Jan 2/14: SUMA AGM Agenda – Feb 4, 2014 and resolutions.
8. Dec 17/13: Notice of SAMA Annual Meeting – deadline for resolutions is February 17, 2014. Advise the Clerk if you wish to register.
9. Dec. 23/13: C. Moberly, Sask. Municipal Board re: maintain established debt limit.
10. Dec. 19/13: M. Bendzsak, Sask Research Council re: public open house notice: Island Forest Annual Operating Plan.
11. Dec. 11/13: M. Farkouh, VP Safety and Sustainability, CN, re: Protective Direction No. 32.
12. Dec 6/13: M. Sochaski re: use of dance wax at KVC.
13. Dec 18/13: Director Ottenbreit's response to Mrs. Sochaski.
14. Jan. 6/14: D. Rheaume re: Kerry Vickar Centre Box Office. Referred to Community Services.
15. Dec. 23/13: T. Kitney, Director New Deal Secretariat re: non-compliance under federal gas tax program. The Treasurer has confirmed that the City is in compliance.

**2014-7**  
**Phillips**  
**Enge**

**MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 9, 2013:**

That the minutes of the Committee of the Whole meeting held on December 9, 2013, be adopted as circulated. **Carried**

**2014-8**  
**Ponath**  
**Gratton**

**MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 20, 2013:**

That the minutes of the Committee of the Whole meeting held on December 20, 2013, be adopted as circulated. **Carried**

**14-9**  
**Enge**  
**Phillips**

**TAX CANCELLATIONS:**

That we approve tax cancellations, in the amount of Sixty-four Dollars and Five Cents (\$64.05), as attached. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2013**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**BUILDING PERMIT REPORT – DECEMBER, 2013 & 2013 MONTHLY BREAKDOWN**

**COMMUNITY SERVICES DEPARTMENT REPORT**

**14-10**  
**George**  
**Jung**

**MINUTES, WORKS & UTILITIES COMMITTEE, DECEMBER 19, 2013:**

That the minutes of the Works & Utilities meeting held on December 19, 2013, be adopted as circulated. **Carried**

**14-11**  
**Jung**  
**George**

**MINUTES, AIRPORT BOARD, DECEMBER 10, 2013:**

That the minutes of the Airport Board meeting held on December 10, 2013, be received. **Carried**

**14-12**  
**George**  
**Jung**

**MINUTES, EMO COMMITTEE, DECEMBER 10, 2013:**

That the minutes of the EMO Committee meeting held on December 10, 2013, be received. **Carried**

**BYLAW ENFORCEMENT REPORT – DECEMBER, 2013**

**FIRE CHIEF STATISTIC REPORT – DECEMBER, 2013**

**WORKS & UTILITIES DEPARTMENT REPORT**

- 14-13**  
**Phillips**  
**Enge**                    **BYLAW 2014-01:**  
That Bylaw 2014-01, being a bylaw to amend Schedule 'A' of Bylaw 2012-21, known as *The Waterworks Bylaw*, be introduced and read a first time. **Carried**
- 14-14**  
**Gratton**  
**Ponath**                    **BYLAW 2014-01:**  
That Bylaw 2014-01 be read a second time. **Carried**
- 14-15**  
**Ponath**  
**Gratton**                    **BYLAW 2014-01:**  
That Bylaw 2014-01 be given three readings at this meeting. **Carried Unanimously**
- 14-16**  
**Jung**  
**George**                    **BYLAW 2014-01:**  
That Bylaw 2014-01 be read a third time and passed. **Carried**
- 14-17**  
**George**  
**Jung**                        **BYLAW 2014-02:**  
That Bylaw 2014-02, being a bylaw to provide for the regulation and control of the Melfort Cemetery, be introduced and read a first time. **Carried**
- 14-18**  
**Jung**  
**George**                    **BYLAW 2014-02:**  
That Bylaw 2014-02 be read a second time. **Carried**
- 14-19**  
**Enge**  
**Phillips**                    **BYLAW 2014-02:**  
That Bylaw 2014-02 be given three readings at this meeting. **Carried Unanimously**
- 14-20**  
**Phillips**  
**Enge**                        **BYLAW 2014-02:**  
That Bylaw 2014-02 be read a third time and passed. **Carried**
- 14-21**  
**Gratton**  
**Ponath**                    **ADJOURNMENT:**  
That this meeting be adjourned. **Carried**

The meeting adjourned at 5:45 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk