

# CITY OF MELFORT

February 11, 2019

Minutes of the City of Melfort Regular Meeting held on Monday, February 11, 2019, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Mitchell, Benson, George and Hoenmans.

STAFF: R. Danberg, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; J. Everitt, Director of Protective Services; B. Lutz, Director of Development, Planning & Community Relations and H. Audette, City Clerk.

**19-017 MINUTES, REGULAR COUNCIL MEETING, JANUARY 14, 2019:**

**Hoenmans** That the minutes of the Regular Council meeting held on January 14, 2019, be adopted as  
**George** circulated. **Carried**

**19-018 PROCLAMATION:**

**George** That we approve the following proclamation and that we authorize the Mayor to authenticate  
**Hoenmans** same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February 22, 2019	Melfort Girl Guide Local Association	" <i>Girl Guides World Thinking Day</i> "

**Carried**

**19-019 RENAME COMMUNITY SERVICES STANDING COMMITTEE:**

**Hoenmans** That we approve the renaming of the Community Services Standing Committee to the  
**George** Community & Protective Services Committee, effective immediately. **Carried**

**19-020 BOARD AND COMMITTEE APPOINTMENTS:**

**George** That we approve the following board and committee appointments:  
**Hoenmans**

<u>Name</u>	<u>Committee</u>	<u>Term Expiry</u>
Dara McMunn	Community Development Advisory Committee	December 31, 2020
Richelle Rogers	Community Development Advisory Committee	December 31, 2020

**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Jan 9/19: A. Loehndorf, EPO, Ministry of Environment re: environmental site assessments.
2. Jan 17/19: Melfort & District Museum Board minutes.
3. Jan 14/19: Notice of SAMA Annual Meeting, Wed, Apr 10, Regina.
4. Jan 22/19: P. Hallat, Child Find Sask re: future amber alert notifications.
5. Jan 31/19: L. Cronk, RM of Star City re: appointments to Melfort & District Planning Commission and Planning Appeals Board.
6. Feb 7/19: J. Everitt, Fire Chief re: thank you to Farm Credit Canada for donation.
7. Jan, 2019: Lake Diefenbaker Task Force against Aquatic Invasive Mussels request for financial support.
8. Jan 30/19: T. Shafer, SPRA re: 2019 Communities in Bloom Participation. Referred to Community & Protective Services Department.

**19-021 MINUTES, COMMITTEE OF THE WHOLE, JANUARY 21, 2019:**

**Hoenmans** That the minutes of the Committee of the Whole meeting held on January 21, 2019, be  
**George** adopted as circulated. **Carried**

**19-022** **MINUTES, COMMITTEE OF THE WHOLE, JANUARY 28, 2019:**  
**George** That the minutes of the Committee of the Whole meeting held on January 28, 2019, be  
**Hoemans** adopted as circulated. **Carried**

**19-023** **2019 OPERATING BUDGET & LANDFILL CAPITAL BUDGET:**  
**George** That we approve the City of Melfort 2019 Budget for General Operations, Utility Operations,  
**Hoemans** Landfill Operations, Waste Collection Operations, Wellness Centre Operations and Landfill  
 Capital, as finalized during the Council budget sessions held on January 21 and January 28,  
 2019. **Carried**

**19-024** **TAX CANCELLATIONS:**  
**Hoemans** That we approve tax cancellations in the amount of \$776.13, as attached. **Carried**  
**George**

**TAX COLLECTION COMPARATIVE STATEMENT – JANUARY, 2019**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**19-025** **MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, JANUARY 16, 2019:**  
**Hoemans** That the minutes of the Community Development Advisory Committee meeting held on  
**George** January 16, 2019, be received. **Carried**

**BUILDING PERMIT REPORT – JANUARY, 2019**

**COMMUNITY SERVICES DEPARTMENT REPORT**

**19-026** **MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 16, 2019:**  
**George** That the minutes of the Works & Utilities Committee meeting held on January 16, 2019, be  
**Hoemans** adopted as circulated. **Carried**

**19-027** **MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 24, 2019:**  
**Hoemans** That the minutes of the Works & Utilities Committee meeting held on January 24, 2019, be  
**George** adopted as circulated. **Carried**

**19-028** **AMEND SERVICE CONNECTION POLICY 3.7.51:**  
**George** That we approve the amendment of City of Melfort Policy 3.7.51, entitled “*Service Connection*  
**Hoemans** *Policy*”. **Carried**

**19-029** **AMEND MELFORT DISTRICT RURAL FIRE FIGHTING DEPT SOCIETY AGREEMENT:**  
**Hoemans** That we authorize the Mayor and City Clerk to execute the agreement to amend the Melfort  
**George** District Rural Fire Fighting Department Society Agreement dated September 10, 2010, to  
 include the entire RM of Kinistino 459, excluding any area located therein comprised of James  
 Smith Cree Nation lands or Provincial Forest Reserve. **Carried**

**FIRE CHIEF REPORT – JANUARY, 2019**

**BYLAW ENFORCEMENT REPORT – JANUARY, 2019**

**WORKS & UTILITIES REPORT**

**19-030** **BYLAW 2019-02:**  
**George** That Bylaw 2019-02, being a bylaw to amend Schedule ‘A’ of Bylaw 2018-05, known as the  
**Hoemans** Waterworks Bylaw, be introduced and read a first time. **Carried**

- 19-031** **BYLAW 2019-02:**  
George Hoenmans That Bylaw 2019-02 be read a second time. **Carried**
- 19-032** **BYLAW 2019-02:**  
George Hoenmans That Bylaw 2019-02 be given three readings at this meeting. **Carried Unanimously**
- 19-033** **BYLAW 2019-02:**  
Hoenmans George That Bylaw 2019-02 be read a third time and passed. **Carried**
- 19-034** **BYLAW 2019-03:**  
Hoenmans George That Bylaw 2019-03, being a bylaw respecting the construction of certain works as local improvements, the establishment of uniform rates and special assessments thereto, be introduced and read a first time. **Carried**
- 19-035** **BYLAW 2019-03:**  
Hoenmans George That Bylaw 2019-03 be read a second time. **Carried**
- 19-036** **BYLAW 2019-03:**  
George Hoenmans That Bylaw 2019-03 be given three readings at this meeting. **Carried Unanimously**
- 19-037** **BYLAW 2019-03:**  
George Hoenmans That Bylaw 2019-03 be read a third time and passed. **Carried**
- 19-038** **BYLAW 2019-04:**  
George Hoenmans That Bylaw 2019-04, being a bylaw for the removing and clearing of snow, ice, dirt and other obstructions from sidewalks and private property within certain specified areas of the city, be introduced and read a first time. **Carried**
- 19-039** **BYLAW 2019-04:**  
Hoenmans George That Bylaw 2019-04 be read a second time. **Carried**
- 19-040** **BYLAW 2019-04:**  
Hoenmans George That Bylaw 2019-04 be given three readings at this meeting. **Carried Unanimously**
- 19-041** **BYLAW 2019-04:**  
George Hoenmans That Bylaw 2019-04 be read a third time and passed. **Carried**
- 19-042** **BYLAW 2019-05:**  
Hoenmans George That Bylaw 2019-05, being a bylaw to appoint bylaw enforcement officers to enforce the bylaws of the City of Melfort, be introduced and read a first time. **Carried**
- 19-043** **BYLAW 2019-05:**  
George Hoenmans That Bylaw 2019-05 be read a second time. **Carried**

**19-044**            **BYLAW 2019-05:**  
**Hoemans**        That Bylaw 2019-05 be given three readings at this meeting. **Carried Unanimously**  
**George**

**19-045**            **BYLAW 2019-05:**  
**Hoemans**        That Bylaw 2019-05 be read a third time and passed. **Carried**  
**George**

**19-046**            **PROPOSE AND AUTHORIZE THE SALE OF DEDICATED LANDS:**  
**George**            That in accordance with Section 199(2) of *The Planning and Development Act, 2007*, Council  
**Hoemans**            authorizes the preparation of a bylaw for the sale of the following dedicated land:

- (a) The most northerly 0.526 hectares of Municipal Reserve MR4, Plan 102042582 (Surface Parcel 165260156), from Creekside Drive south 254.80 metres on Reservoir Drive to intersecting MR4. **Carried**

**19-047**            **BYLAW 2019-06:**  
**Hoemans**        That Bylaw 2019-06, being a bylaw to provide for the sale of dedicated land, being a portion of  
**George**            MR4, Plan 102042582, be introduced and read a first time. **Carried**

**19-048**            **BYLAW 2019-07:**  
**Hoemans**        That Bylaw 2019-07, being a bylaw to amend Zoning Bylaw 96-09 by rezoning a portion of  
**George**            MR4, Plan 102042582, from MR to R1B, be introduced and read a first time. **Carried**

**ANNOUNCEMENTS**

- On behalf of Council, Councillor George congratulated Chief Everitt on being promoted to Director of Protective Services, and Brent Lutz on being promoted to Director of Development, Planning & Community Relations.

**19-049**            **ADJOURNMENT:**  
**George**            That this meeting be adjourned. **Carried**  
**Hoemans**

The meeting adjourned at 5:56 p.m.

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Mayor

\_\_\_\_\_  
City Clerk