

# CITY OF MELFORT

March 12, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, March 12, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Terry, Benson, Hoenmans and George (by speakerphone).

STAFF: M. Hotsko, City Manager; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and H. Audette, City Clerk.

18-35  
Mitchell  
Hoenmans

**MINUTES, REGULAR COUNCIL MEETING, FEBRUARY 12, 2018:**

That the minutes of the Regular Council meeting held on February 12, 2018, be adopted as circulated. **Carried**

**DELEGATION**

**Home Care**

Director Sandy Weseen and Case Managers LeeAnn Fannon and Stacey Meyers appeared before Council to brief them on the services provided by Home Care at the Nirvana Assisted Living Facility – client visits, 15 staff, adult day care, community physical therapy clients and 24 high-needs residents. A recent evacuation at Nirvana resulted in a beneficial debriefing with the Fire Chief, a change in fire processes and the creation of an emergency fan-out system. The major snowfall last week posed many issues with staff, clients, the special needs transit bus and the ambulance attempting to reach the facility, which was not cleared until Tuesday afternoon. Home Care requests that for future large snowfalls, their facility be given top priority for snow removal. Ms. Weseen advised that emergency planning is in place as they have high-needs clients relying on Home Care for medication, food and essential care; however, they do prioritize people and adjust services as necessary. Mayor Lang thanked the Home Care representatives and referred their request to the Works & Utilities Committee for a review of the priority snow removal policy.

18-36  
Phillips  
Mitchell

**PLAN OF PROPOSED SUBDIVISION – LOT 10, BLK/PAR 129 AND MR1:**

That the Council of the City of Melfort approve the subdivision of Lots 4 & 5, Block 129, Plan 102103669, to create new Lot 10, Block 129 and MR1, as shown on the attached Plan of Proposed Subdivision dated January 23, 2018, prepared by Meridian Surveys Ltd. **Carried**

18-37  
Mitchell  
Phillips

**NOMINATE NEWSASK YOUTH BOARD REPRESENTATIVE – L. RAE:**

That we nominate Mr. Luke Rae as the volunteer Youth representative on the Newsask Community Futures Development Corporation Board for a three-year term. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. 18SAMA Annual Meeting Registration Form – April 11, 2018.
2. Feb 15/18: NE Area Transportation Planning Committee re: change AGM date to Friday, April 20, 2018.
3. Mar 6/18: L. Baerwald, PLUS Industries General Manager re: request for municipal tax exemption on 609 Hamilton Ave W.

18-38  
Hoenmans  
Mitchell

**2018 LIST OF LANDS IN ARREARS:**

That the attached 2018 List of Lands in Arrears, which includes properties with arrears outstanding of 10% or \$200.00, whichever is the less, be received. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – FEBRUARY, 2018**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**18-39**            **MINUTES, COMMUNITY SERVICES COMMITTEE, MARCH 9, 2018:**  
**Phillips**        That the minutes of the Community Services Committee meeting held on March 9, 2018, be  
**Mitchell**        adopted as circulated. **Carried**

**18-40**            **MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, MARCH 9, 2018:**  
**Benson**        That the minutes of the Preservation and Rehabilitation Committee meeting held on March 9,  
**Phillips**        2018, be received. **Carried**

**BUILDING PERMIT REPORT – FEBRUARY, 2018**

**COMMUNITY SERVICES DEPARTMENT REPORT**

**18-41**            **MINUTES, WORKS & UTILITIES COMMITTEE, FEBRUARY 16, 2018:**  
**Terry**            That the minutes of the Works & Utilities Committee meeting held on February 16, 2018, be  
**Benson**        adopted as circulated. **Carried**

Councillor Benson suggested the City consider no parking on Broadway North at the hospital. Administration will report on the off-street parking requirement referred to in the minutes.

**FIRE CHIEF REPORT – FEBRUARY, 2018**

**BYLAW ENFORCEMENT REPORT – FEBRUARY, 2018**

**MUNICIPAL POLICING REPORT – FEBRUARY, 2018**

**WORKS & UTILITIES DEPARTMENT REPORT**

**18-42**            **BYLAW 2018-01:**  
**Terry**            That Bylaw 2018-01, being a bylaw respecting the construction of certain works as local  
**Benson**        improvements, the establishment of uniform rates and special assessments thereto, be  
introduced and read a first time. **Carried**

**18-43**            **BYLAW 2018-01:**  
**Terry**            That Bylaw 2018-01 be read a second time. **Carried**  
**Benson**

**18-44**            **BYLAW 2018-01:**  
**Mitchell**        That Bylaw 2018-01 be given three readings at this meeting. **Carried Unanimously**  
**Hoemans**

**18-45**            **BYLAW 2018-01:**  
**Hoemans**        That Bylaw 2018-01 be read a third time and passed. **Carried**  
**Mitchell**

**18-46**            **BYLAW 2018-02:**  
**Terry**            That Bylaw 2018-02, being a bylaw to amend Schedule 'E' of Traffic Bylaw 2007-21, be  
**Benson**        introduced and read a first time. **Carried**

**18-47**            **BYLAW 2018-02:**  
**Phillips**        That Bylaw 2018-02 be read a second time. **Carried**  
**Benson**

**18-48**            **BYLAW 2018-02:**  
**Terry**            That Bylaw 2018-02 be given three readings at this meeting. **Carried Unanimously**  
**Benson**

**18-49**            **BYLAW 2018-02:**  
**Mitchell**        That Bylaw 2018-02 be read a third time and passed. **Carried**  
**Hoemans**

**18-50**            **BYLAW 2018-03:**  
**Benson**            That Bylaw 2018-03, being a bylaw to amend Zoning Bylaw 96-09 to rezone Blk/Par C, Plan  
**Phillips**            101804206, from UH to C2, be introduced and read a first time. **Carried**

**ANNOUNCEMENTS**

- Mayor Lang reminded Council of the Special Council meeting on March 15, 2018, at 12:00 noon, followed by a Committee of the Whole meeting.
- Director Danberg thanked the media for their support and assistance with the Go Out and Play Challenge.

**18-51**            **ADJOURNMENT:**  
**Terry**            That this meeting be adjourned.  
**Benson**

The meeting adjourned at 6:01 p.m.

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Mayor

\_\_\_\_\_  
City Clerk