

CITY OF MELFORT

January 14, 2019

Minutes of the City of Melfort Regular Meeting held on Monday, January 14, 2019, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George, Terry and Hoenmans.

STAFF: R. Danberg, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

Council recognized Drs. Yemi and Foluke Laosebikan for coordinating the Christmas Castle, bringing 3,114 visitors to the Historic Post Office and raising over \$6,100 for the North Central Healthcare Foundation.

19-001 **MINUTES, REGULAR COUNCIL MEETING, DECEMBER 10, 2018:**
Hoenmans That the minutes of the Regular Council meeting held on December 10, 2018, be adopted as
Mitchell circulated. **Carried**

19-002 **MINUTES, SPECIAL COUNCIL MEETING, DECEMBER 20, 2018:**
Phillips That the minutes of the Special Council meeting held on December 20, 2018, be adopted as
George circulated. **Carried**

DELEGATION

Wellness Centre Discretionary Use Application

Jesse Rudge, Avatex Wellness, and Bobbi-Lyn Weiman, Edward Jones, appeared before Council to speak to their application to permit Edward Jones to locate in the Wellness Centre as an ancillary use. They believe financial health does contribute to overall mental health, noting that Canadian health decreases during each recession. Further, the 700 sq. ft. space would still place the tenancy makeup well above 60% medically related. Ms. Weiman explained that a lot of her clientele is aging and the space works well for accessibility and privacy. Mayor Lang thanked them for their presentation.

19-003 **BOARD OF REVISION SERVICES:**
Mitchell That we retain Gord Krismer & Associates Ltd., Regina, Saskatchewan, to provide Board of
Hoenmans Revision services for the City of Melfort. And further, that the following members be appointed to the Board of Revision:

Clint Krismer, Chair
Gord Krismer, Vice Chair
Jeff Hutton
Kirby Bodnard
Brenda Lauf
Cam Duncan
Dave Lang
Charmaine Luscombe
Gail Wartman
Aileen Swenson, Board Secretary **Carried**

19-004 **2019 BOARD AND COMMITTEE APPOINTMENTS:**
Hoenmans That we approve the following board and committee appointments:
Mitchell

<u>Name</u>	<u>Committee</u>	<u>Term Expiry</u>
Jackie Marshall	Community Special Needs Transit Committee	December 31, 2020
Laurence Roy	Community Special Needs Transit Committee	December 31, 2020
Bruce Schell	Airport Board	December 31, 2020
Walter Dupin	Airport Board	December 31, 2020

Larry Sparks	Melfort & District Museum Board	December 31, 2020
Dale Link	Melfort & District Museum Board	December 31, 2020
Garth Turner	Melfort & District Museum Board	December 31, 2020
Leiflynn Jeffery	Melfort & District Museum Board	December 31, 2019
Jeff McAuley	Community Development Advisory Committee	December 31, 2020
Dale Link	Heritage Advisory Committee	December 31, 2020
Kevin Moulds	Kipabiskau Regional Park Board	December 31, 2020
Gail Prost	Kipabiskau Regional Park Board	December 31, 2020
Maggie Puttick	Wapiti Valley Regional Park	December 31, 2020
Carried		

GENERAL SUNDRY COMMUNICATION ITEMS

1. Dec 13/18: Insp. A. Farquhar, "F" Division re: funding for transition to new mobile device service provider. Referred to budget.
2. Jan 7/19: Creekside Residents re: proposed zoning bylaw amendment and subdivision application. Note: The Creekside Residents have withdrawn their request for a delegation at this time as the zoning bylaw amendment has been withdrawn, and requested that this be forwarded as a communication item.

TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2018

LEGISLATIVE & FINANCE DEPARTMENT REPORT

19-005
George
Phillips

MINUTES, PRESERVATION & REHABILITATION COMMITTEE, JANUARY 11, 2019:

That the minutes of the Preservation and Rehabilitation Committee meeting held on January 11, 2019, be received. **Carried**

19-006
Phillips
George

DISCRETIONARY USE APPLICATION – WELLNESS CENTRE:

That in accordance with subsection 10.15.3(10) of Zoning Bylaw 96-09, we grant discretionary approval to Edward Jones to locate a professional services office in the Wellness Centre, Lot 7, Blk/Par 29, Plan 102246577, 312 Stovel Avenue West, which is a discretionary use in an ICS – Institutional Community Service District, subject to compliance with all applicable municipal, provincial and federal acts and regulations. **Motion Defeated**

19-007
George
Phillips

REVISE FEES & CHARGES SCHEDULE:

That we approve the attached revisions to the Community Services Department Fees and Charges schedule, expiring April 30, 2020. **Carried**

BUILDING PERMIT REPORT – DECEMBER 2018 & YEAR-END SUMMARY

COMMUNITY SERVICES DEPARTMENT REPORT

19-008
Terry
Benson

MINUTES, AIRPORT BOARD, DECEMBER 11, 2018:

That the minutes of the Airport Board meeting held on December 11, 2018, be received. **Carried**

19-009
Terry
Benson

MINUTES, WORKS & UTILITIES COMMITTEE, DECEMBER 20, 2018:

That the minutes of the Works & Utilities Committee meeting held on December 20, 2018, be adopted as circulated. **Carried**

19-010
Terry
Benson

MINUTES, PROTECTIVE SERVICES COMMISSION, JANUARY 8, 2018:

That the minutes of the Protective Services Commission meeting held on January 8, 2019, be received. **Carried**

19-011 **AMEND SNOW & ICE MANAGEMENT POLICY 3.5.88:**
Terry That we approve the amendment of City of Melfort Policy 3.5.88, entitled “*Snow & Ice*
Benson *Management*”. **Carried**

Assisted living facilities are to be included as a priority 1 for snow clearing.

MUNICIPAL POLICING REPORT – NOVEMBER & DECEMBER, 2018

FIRE CHIEF REPORT – DECEMBER, 2018

FIRE DEPARTMENT 2018 YEAR IN REVIEW

BYLAW ENFORCEMENT REPORT – DECEMBER, 2018

WORKS & UTILITIES DEPARTMENT REPORT

The Director noted that the unaccountable water loss for 2018 was 20.6%.

BYLAW 2018-16: Withdrawn

19-012 **BYLAW 2019-01:**
Terry That Bylaw 2019-01, being a bylaw to amend Schedules ‘A’ and ‘B’ of the *Waste and*
Benson *Recyclables Collection and Disposal Bylaw 2018-03*, be introduced and read a first time.
Carried

19-013 **BYLAW 2019-01:**
Mitchell That Bylaw 2019-01 be read a second time. **Carried**
Hoemans

19-014 **BYLAW 2019-01:**
Phillips That Bylaw 2019-01 be given three readings at this meeting. **Carried Unanimously**
George

19-015 **BYLAW 2019-01:**
George That Bylaw 2019-01 be read a third time and passed. **Carried**
Phillips

19-016 **ADJOURNMENT:**
Hoemans That this meeting be adjourned. **Carried**
Mitchell

A Committee of the Whole budget session was scheduled on Monday, January 21, 2019, at 12:00 noon.

The meeting adjourned at 6:01 p.m.

Mayor

City Clerk