

# CITY OF MELFORT

August 13, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, August 13, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George, Terry and Hoenmans.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; B. Lutz, Community Development Manager and H. Audette, City Clerk.

Council honoured Ms. Julie Kozun, a Safety Ambassador for The War Amps Child Amputee (CHAMP) Program, and a member of the Canadian National sitting volleyball team. On behalf of Council, Mayor Lang congratulated her for her achievements and work with The War Amps.

18-140  
Hoenmans  
Mitchell

**MINUTES, REGULAR COUNCIL MEETING, JULY 9, 2018:**

That the minutes of the Regular Council meeting held on July 9, 2018, be adopted as circulated. **Carried**

**DELEGATIONS**

**Pastor Paul Dubois – North East Christian Fellowship**

Pastor Dubois appeared before Council to explain their plans to start a Christian school this fall and expand their facility, as detailed in the written letter to Council. The congregation has voted to put an offer on the former Melfort Journal building, subject to approval from the City. At the August 23<sup>rd</sup> Special Council meeting, the North East Christian Fellowship will be seeking discretionary approval to designate the Journal building a place of worship, as previously granted to their existing facility. It was noted that this approval would be subject to compliance with all federal, provincial and municipal acts and regulations.

**Chad Vanderbyl – Melfort Airport**

Mr. Vanderbyl referred to the fees and taxes at the airport and requested that he be treated like any other business in the City. He has no advantage over any other person spraying at the airport and pays more fees at the Melfort Airport compared to any other operator in the province. Mr. Vanderbyl stated that he is here to support the community and requested that he be charged a flat annual fee, based on an average of the last five years of fuel consumption. He would then purchase his own fuel elsewhere, for his own purposes. Councillor Terry replied that the fuel tax surcharge is a method of recovering revenue to help finance the airport, a facility that is located in the RM and from which the City does not receive any tax dollars. He added that Mr. Vanderbyl chose to use the Melfort Airport for his business, knowing full well how the airport operates and the City accommodated his commercial hangar. This request would require a renegotiation of the existing contract. Council agreed to discuss the matter and determine whether they wish to consider the request.

18-141  
George  
Phillips

**SUBDIVISION SERVICING AGREEMENT – de HAAN, PARCEL 150102492:**

That we authorize the Mayor and City Clerk to execute the Subdivision Servicing Agreement dated August 2, 2018, between the City of Melfort and Jason and Sonya de Haan for the land development area identified as Blk/Par C, Plan 101804206, Ext. 94, Surface Parcel 150102492. **Carried**

18-142  
Mitchell  
Hoenmans

**ANIMAL CONTROL SERVICING AGREEMENT – MELFORT COMFY KENNELS:**

That we authorize the Mayor and City Clerk to execute the Animal Control Services Agreement between the City of Melfort and Melfort Comfy Kennels for a term expiring December 31, 2018. **Carried**

18-143  
Hoenmans  
Mitchell

**REQUEST TO PMB TO REDUCE SIX-MONTH NOTICE PERIOD:**

That, in accordance with Section 22(1.1), Council requests that the Provincial Mediation Board reduce the six-month notice period and authorize the City of Melfort to proceed immediately to Request for Consent to take title to the following properties, based on tax liens registered in the Land Titles Registry:

<u>Interest</u>	<u>Title</u>	<u>Land Description</u>
182725375	145218607	Lot 19, Blk/Par 125, Plan 102159244, Ext. 0
182725397	144933688	Lot 9, Blk/Par 125, Plan 102124572, Ext. 0
182725511	144934870	Lot 10, Blk/Par 125, Plan 102124572, Ext. 0
182725588	145218584	Lot 16, Blk/Par 125, Plan 102159244, Ext. 0

**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Jul 18/18: V. Nordstrom, Chair of Palace Ridge Condo Association re: request to classify condos as residential properties for water meter upgrades. Administration is to advise that the replacement process is based on the bylaw, which does not discern between residential or commercial, but is based on the size of the water meter.
2. Aug 8/18: V. Kernaleguen re: subsidization of Vet Board building and future plans. Councillor Mitchell will request a meeting of the Vet Services Board to discuss this letter.
3. Aug 7/18: A. Laird e-mail re: request for feedback on potential delay of municipal election to 2021. Council are to reply to the Mayor with their feedback, who will relay it to the Ministry.

18-144  
Terry  
Benson

**MINUTES, COMMITTEE OF THE WHOLE, JULY 9, 2018:**

That the minutes of the Committee of the Whole meeting held on July 9, 2018, be adopted as circulated. **Carried**

18-145  
Mitchell  
Hoenmans

**MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JULY 20, 2018:**

That the minutes of the Legislative & Finance Committee meeting held on July 20, 2018, be adopted as circulated. **Carried**

18-146  
Hoenmans  
Mitchell

**2017 SURPLUS ALLOCATION:**

That Council approve the following 2017 surplus allocations:

<u>Surplus</u>	<u>Amount</u>	<u>Reserve</u>
General Operating	\$ 47,074	Special Capital Reserve
General Operating	\$ 47,074	Facility Maintenance Reserve
Utility Operating	\$ 58,692	Water Rate Stabilization Fund
Landfill Operating	\$ 878	Waste Disposal Site Reserve
Waste Collection Operating	\$103,938	Waste Collection/Equipment <b>Carried</b>

**FINANCIAL REPORT – ENDING JUNE 30, 2018**

**TAX COLLECTION COMPARATIVE STATEMENT – JULY, 2018**

**CAPITAL PROJECT UPDATE**

**LEGISLATIVE & FINANCE REPORT**

18-147  
Phillips  
George

**MINUTES, COMMUNITY SERVICES COMMITTEE, JULY 31, 2018:**

That the minutes of the Community Services Committee meeting held on July 31, 2018, be adopted as circulated. **Carried**

18-148  
George  
Phillips

**3<sup>RD</sup> AVENUE LOT PRICES:**

That we approve a sale price of \$27,875.00 plus applicable taxes, for each of the five city-owned lots located at 107 – 115 3<sup>rd</sup> Avenue South, Lots 4 – 8, Blk/Par 8, Plan I362. **Carried**

**BUILDING PERMIT REPORT – JULY, 2018**

**COMMUNITY SERVICES DEPARTMENT REPORT**

18-149  
Terry  
Benson

**MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 17, 2018:**

That the minutes of the Protective Services Commission meeting held on July 17, 2018, be received. **Carried**

18-150  
Terry  
Benson

**MINUTES, WORKS & UTILITIES COMMITTEE, JULY 25, 2018:**

That the minutes of the Works & Utilities Committee meeting held on July 25, 2018, be adopted as circulated. **Carried**

18-151  
Terry  
Benson

**LANDFILL STUDY PROJECT CHANGE NOTICES 1-5:**

That we approve the transfer of \$360,556 from the Waste Collection/Equipment Reserve to the Waste Disposal Reserve, to create a reserve balance of \$95,590.00.

And further, that Council approve the unbudgeted expenditure of \$89,607.00 from the Waste Disposal Reserve to fund Landfill Study Project Change Notices 1 to 5, inclusive, as recommended by Eco Engineering in their letter dated July 19, 2018. **Carried**

**FIRE CHIEF REPORT – JULY, 2018**

**BYLAW ENFORCEMENT REPORT – JULY, 2018**

**WORKS & UTILITIES DEPARTMENT REPORT**

- The Treasurer is to report on the cost of contracted water break repairs over the past few years.
- The Director of Works & Utilities will inspect the service road reconstruction and report back to Council.

**PUBLIC HEARING – BYLAW 2018-12**

The City Clerk reported that no written or verbal submissions were received objecting to Bylaw 2018-12, a bylaw to amend Bylaw 2017-21, a bylaw to amend Development Levy Bylaw 2014-11.

18-152  
Phillips  
George

**BYLAW 2018-12:**

That Bylaw No. 2018-12, being a bylaw to amend Bylaw No. 2017-21, a bylaw to amend Development Levy Bylaw 2014-11, be read a second time. **Carried**

18-153  
Mitchell  
Hoemans

**BYLAW 2018-12:**

That Bylaw No. 2018-12 be read a third time and passed. **Carried**

**PUBLIC HEARING – BYLAW 2018-13**

The City Clerk reported that no written or verbal submissions were received objecting to Bylaw 2018-13, a bylaw to amend Zoning Bylaw 96-09.

Councillor Phillips declared conflict as she has a financial interest in the property affected by Bylaw 2018-13, and left the meeting room at 6:45 p.m.

**18-154**                    **BYLAW 2018-13:**  
**George**                    That Bylaw No. 2018-13, being a bylaw to amend Zoning Bylaw 96-09, to rezone the 200  
**Phillips**                    block of Burrows Avenue West from C1 to C2, and to rezone a portion of Broadway Avenue  
South from M1 to C1, be read a second time. **Carried**

**18-155**                    **BYLAW 2018-13:**  
**Terry**                    That Bylaw 2018-13 be read a third time and passed. **Carried**  
**Benson**  
  
Councillor Phillips returned to the meeting at 6:49 p.m.

**18-156**                    **BYLAW 2018-14:**  
**Terry**                    That Bylaw 2018-14, being a bylaw to amend Traffic Bylaw 2007-21, be introduced and read a  
**Benson**                    first time. **Carried**

**18-157**                    **BYLAW 2018-14:**  
**Phillips**                    That Bylaw 2018-14 be read a second time. **Carried**  
**George**

**18-158**                    **BYLAW 2018-14:**  
**Hoemans**                    That Bylaw 2018-14 be given three readings at this meeting. **Carried Unanimously**  
**Mitchell**

**18-159**                    **BYLAW 2018-14:**  
**Mitchell**                    That Bylaw 2018-14 be read a third time and passed. **Carried**  
**Hoemans**

**18-160**                    **BYLAW 2018-15:**  
**George**                    That Bylaw 2018-15, being a bylaw to amend Zoning Bylaw 96-09 to include retail cannabis  
**Phillips**                    establishments as a permitted use in C1, C2 and C3 zones, be introduced and read a first  
time. **Carried**

**ANNOUNCEMENTS**

- Councillor Hoemans invited all to attend Touch A Truck at the Melfort Mall on Thursday, August 16<sup>th</sup>.
- On behalf of Communities in Bloom, Councillor George thanked the City of Melfort for their help and cooperation. The judges gave Melfort a tremendous review during their tour.
- Councillor Phillips invited the community to attend the 90<sup>th</sup> Anniversary celebrations for the Melfort Public Library on Saturday, September 8<sup>th</sup> from 1:00 – 4:00 p.m.

**18-161**                    **ADJOURNMENT:**  
**Phillips**                    That this meeting be adjourned. **Carried**  
**George**

The meeting adjourned at 6:55 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk