

**CITY OF MELFORT
SPECIAL COUNCIL MEETING
December 20, 2017**

Minutes of the City of Melfort Special Meeting held on Wednesday, December 20, 2017, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 12:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Hoenmans, Phillips, Terry, Benson and Mitchell.

STAFF: M. Hotsko, City Manager; S. Peterson, City Treasurer; G. Gilmore; R. Danberg, Director of Community Services and H. Audette, City Clerk.

**17-267
George
Terry**

2018 CAPITAL BUDGET & FIVE-YEAR CAPITAL PROGRAM:

That we adopt the City of Melfort 2018 General Capital, Utility Capital, Landfill Capital and Special Capital Budgets, in addition to the 2018-2022 Five-Year Capital Program and 2018 Operational & Capital Reserves, as finalized during the Council budget session held December 11, 2017. **Carried**

**17-268
Terry
George**

2018 MELFORT AIRPORT FUELING CONTRACT:

That we authorize the Mayor and City Clerk to enter into the Melfort Airport Fueling Contract between Walter Dupin and the City of Melfort, for a term commencing on the 1st day of January, 2018, expiring December 31, 2018, for an amount of Three Hundred and Four Dollars and Fifty Cents (\$304.50) per month, plus applicable taxes, for the months of November to April, and an amount of Five Hundred and Seven Dollars and Fifty Cents (\$507.50) per month, plus applicable taxes, for the months of May to October. **Carried**

**17-269
George
Terry**

2018 SPECIAL NEEDS TRANSIT CONTRACT:

That we authorize the Mayor and City Clerk to enter into the Special Needs Transit Service Contract between Linda Sochaski and the City of Melfort, for a term commencing on the 1st day of January, 2018, expiring December 31, 2018, for an amount of Six Thousand and Ninety Dollars (\$6,090.00) per month, plus GST. **Carried**

**17-270
Phillips
George**

2018 TRAFFIC SIGNAL SERVICE CONTRACT:

That we authorize the Mayor and City Clerk to enter into the Traffic Signal Service Contract between MSL Traffic and Instrumentation and the City of Melfort, for a term commencing on the 1st day of January, 2018, expiring December 31, 2018, for an amount of Eight Hundred and Twelve Dollars per month (\$812.00), plus applicable taxes (includes travel disbursements) and a charge-out rate of \$121.80 per hour, plus taxes and travel disbursements, if required. **Carried**

PRESENTATION OF 2018 PRELIMINARY OPERATING BUDGET

The Treasurer discussed the challenges of the 2018 operating budget, with decreases to provincial utility grants-in-lieu/revenue sharing, and contractual/inflationary increases, as detailed in the budget memo dated December 15, 2017. She reviewed the administrative plans to increase internal efficiencies. The preliminary general operating budget projects a deficit of 4.15%, plus .45% of additional requests. Councillor Mitchell commented that he would like to set a target tax increase of 2% CPI plus 1.4% in mill rate funded capital, for a total increase of 3.4% for 2018. Councillor Phillips advised that the Public Library Board will be submitting a request to Wapiti for a return of 2017 surplus. Mayor Lang requested that Council review the operating budget in-depth prior to the next budget meeting and refer any questions to the City Manager before the next meeting.

**17-271
Terry
Phillips**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 12:53 p.m.

Mayor

City Clerk