

CITY OF MELFORT
January 15, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, January 15, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Terry, George, Benson and Hoenmans.

STAFF: M. Hotsko, City Manager; S. Peterson, City Treasurer; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

18-01 **MINUTES, REGULAR COUNCIL MEETING, DECEMBER 11, 2017:**
Mitchell That the minutes of the Regular Council meeting held on December 11, 2017, be adopted as
Hoenmans circulated. **Carried**

18-02 **MINUTES, SPECIAL COUNCIL MEETING, DECEMBER 20, 2017:**
Phillips That the minutes of the Special Council meeting held on December 20, 2017, be adopted as
George circulated. **Carried**

18-03 **BOARD AND COMMITTEE APPOINTMENTS:**
Terry That we approve the following board and committee appointments:
George

<u>Name</u>	<u>Committee</u>	<u>Term Expiry</u>
Tami Simms	Community Special Needs Transit	December 31, 2019
Trent Rae	Airport Board	December 31, 2019
Bill Cockwill	Airport Board	December 31, 2019
Judy Dickie	Community Development Advisory Board	December 31, 2019
Lorne Thomson	Community Development Advisory Board	December 31, 2019
Shelley Penner	Melfort & District Museum Board	December 31, 2018
Gary Bradley	Melfort & District Museum Board	December 31, 2019
Dan Sherle	Melfort & District Museum Board	December 31, 2019
Doug Chisholm	Melfort & District Museum Board	December 31, 2019
Allan Porter (Ag Soc)	Melfort & District Museum Board	December 31, 2019
Lynn Pederson	Preservation and Rehabilitation Committee	December 31, 2019
Don Signori	Preservation and Rehabilitation Committee	December 31, 2019
Gloria Galloway	Preservation and Rehabilitation Committee	December 31, 2019
Allen Stafford	Protective Services Commission	December 31, 2019
Ken Madraga	Protective Services Commission	December 31, 2019
Jeff McAuley	St. Brieux Regional Park Authority	December 31, 2019

Carried

18-04 **MOU – AVATEX WELLNESS – TERMS FOR COLLECTIONS AND REMITTANCES:**
Hoenmans That we approve the Memorandum of Understanding dated January 8, 2018, between Avatex
Mitchell Wellness Inc. and the City of Melfort, setting out the terms for collection of sublease payments
and remittance of applicable taxes for the medical clinic portion of the Wellness Centre.
Carried

18-05 **AMEND MEMORIALS POLICY 7.1.35:**
George That we approve the amendment of City of Melfort Policy 7.1.35, entitled "*Memorials Policy*".
Phillips **Carried**

18-06
Mitchell
Hoemans

APPOINT VOTING DELEGATE TO SUMASSURE AGM:

That we appoint Councillor Glenn George as voting delegate to represent the City of Melfort at the SUMAssure Subscribers Annual General Meetings on Sunday, February 4, 2018, in Regina, SK, and subsequent SUMAssure AGMs for the duration of his term. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Jan 8/18: Notice of SAMA Annual Meeting – April 11, 2018.
2. Jan 8/18: N. Gagne, Executive Director, Melfort & District Chamber of Commerce re: Tourism Centre Operating Agreement Report.
3. Dec 18/17: L. Cronk, Administrator, RM of Star City re: appointment of W. Heavin to Melfort & District Planning Appeals Board.
4. Sep 28/17: Waterworks Compliance Inspection.
5. Dec 6/17: G. Barnhart, SUMA President re: 2018 membership.
6. 2016 Annual Report – Melfort & District Museum Board.
7. Jan 5/18: M. Annand, Annand Law Office re: 2018 retainer.
8. Dec 19/17: L. Cronk, Administrator, RM of Star City re: appliances containing freon taken to landfill. Referred to Works & Utilities Department.
9. Jan 8/18: C. Swan, CEO, Sask Liquor and Gaming Authority re: Melfort eligible for one private cannabis retail outlet. If Council chooses not to opt out, applicable zoning regulations must be developed. Referred to Committee of the Whole meeting on January 24, 2018.
10. Jan 10/18: D. Kurtenbach, GM Riverside Melfort re: request to remove two-hour parking limit on west side of Manitoba Street. Referred to Works & Utilities Department.

18-07
Terry
George

MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 11, 2017:

That the minutes of the Committee of the Whole meeting held on December 11, 2017, be adopted as circulated. **Carried**

18-08
Phillips
George

MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 20, 2017:

That the minutes of the Committee of the Whole meeting held on December 20, 2017, be adopted as circulated. **Carried**

18-09
George
Phillips

LAND SALE AGREEMENT – 655 HAMILTON AVE – LUKE’S YARD MAINTENANCE INC.:

That we approve the sale of a seven-acre portion of Lot 4, Block 129, Plan 102103669, known as 655 Hamilton Avenue, excluding the most easterly .42 acres which is to be designated municipal reserve, to Luke’s Yard Maintenance Inc., Melfort, Saskatchewan, in accordance with the terms and conditions contained in the Agreement for Sale of Land. **Carried**

18-10
Hoemans
Mitchell

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of One Thousand, Seven Hundred and Twenty-six Dollars and Seventy-seven Cents (\$1,726.77), as attached. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2017

LEGISLATIVE & FINANCE DEPARTMENT REPORT

The City Treasurer was asked to prepare a report for Council on the commercial board of revision appeal that resulted in a 2017 tax decrease of \$50,618.

18-11
Phillips
George

MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, JANUARY 8, 2018:

That the minutes of the Preservation and Rehabilitation Committee meeting held on January 8, 2018, be received. **Carried**

Councillor Hoemans noted that he did not tweet Amazon owner Jeff Bezos, as noted in the PARC minutes, but encouraged the library to do so.

18-12
George
Phillips

MINUTES, BEAUTIFICATION COMMITTEE, JANUARY 9, 2017:

That the minutes of the Beautification Committee meeting held on January 9, 2018, be received. **Carried**

The issue of educating the public to respect the cenotaph was referred to the Community Services Committee.

BUILDING PERMIT REPORT – DECEMBER, 2017 & 2017 YEAR-END REPORT

COMMUNITY SERVICES DEPARTMENT REPORT

18-13
Terry
Phillips

MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 12, 2018:

That the minutes of the Works & Utilities Committee meeting held on January 12, 2018, be adopted as circulated. **Carried**

18-14
Terry
Phillips

MINUTES, PROTECTIVE SERVICES COMMISSION, JANUARY 9, 2018:

That the minutes of the Protective Services Commission meeting held on January 9, 2018, be received. **Carried**

18-15
Terry
Phillips

MINUTES, AIRPORT BOARD, DECEMBER 12, 2017:

That the minutes of the Airport Board meeting held on December 12, 2017, be received. **Carried**

MUNICIPAL POLICING REPORT – NOVEMBER & DECEMBER, 2017

FIRE CHIEF REPORT – DECEMBER, 2017

BYLAW ENFORCEMENT REPORT – DECEMBER, 2017

WORKS & UTILITIES DEPARTMENT REPORT

18-16
Mitchell
Hoenmans

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:40 p.m.

Mayor

City Clerk