

# City of Melfort Policy Manual

<i>POLICY TITLE:</i> <b>Tree Planting on Public Property</b>	<i>POLICY NUMBER:</i> <b>7.1.70</b>	<i>EFFECTIVE DATE:</i> <b>June 16, 1998</b>
<i>ORIGIN:</i> Director, Planning, Development & Leisure Services	<i>ADOPTED BY COUNCIL ON:</i> <b>June 15, 1998</b>	<i>DATE:</i> <b>May 27, 1998</b>

## 1. PURPOSE

To provide Council and Administration with guidelines to control tree planting:

- a) On public boulevards in front of residences or businesses
- b) In public parks
- c) As an occurrence to commemorate a person, a special event or a date

## 2. POLICY

- 2.1 That persons/groups/associations wishing to plant a tree on public property must:
  - a) complete a written application to the Leisure Services Department detailing:
    - reason for the request
    - location requested
    - planned date of planting
- 2.2 Tree planting will be given approval by the Leisure Services Department on the condition:
  - a) The new tree is replacing a damaged tree.
  - b) The new tree will be planted at an infill area as designated by the Department.
  - c) The new tree will be planted in a new developing area.
- 2.3 The type of tree to be planted must meet the planned criteria for the designated area of the City.
- 2.4 Actual planting will be under the supervision of the Leisure Services Manager of Facilities/Recreation.