

**CITY OF MELFORT**  
**WORKS & UTILITIES COMMITTEE**  
**SEPTEMBER 11<sup>TH</sup>, 2001**

Minutes of the Works & Utilities Committee meeting held on Tuesday, September 11<sup>th</sup>, 2001, in the City Hall Meeting Room, Melfort, Saskatchewan, commencing at 3:33 p.m.

**PRESENT:** COMMITTEE: Alderman Terry, Chairman; Mayor Henderson and Alderman Collins.

STAFF: D. Graham, Director of Works & Utilities and H. Audette, Recording Secretary.

**1. SKUNK POLICY**

The Works & Utilities Committee recommends that Council adopt Policy No. 3.28, entitled "*Skunk Control*" in order to control the skunk population and remove them from within City limits. Under Clause 5 of the homeowner's responsibility sheet, the Department is to clarify that the City of Melfort will not remove skunks over the weekend. Skunk traps are to be clearly identified as follows: "Caution – Skunk Trap. Property of the City of Melfort".

**2. REQUEST FOR PEDESTRIAN ACCESS – SASKATCHEWAN AVENUE**

The Director is to advise the concerned citizen that her request to install a crosswalk on Saskatchewan Avenue at Scotia Street was denied as it does not lead to a legitimate path to the golf course. However, the Committee agreed to consider installing a painted crosswalk at the Saskatchewan Avenue/Brunswick Street intersection for the 2002 budget. The Director is to confirm whether this is a private crossing. The matter will be referred to the Police Commission for their input.

**3. POSITION – SHOP MAINTENANCE MAN**

The Director reported that Shop Maintenance Man, Mr. Victor Grodzinski, will be retiring effective September 30, 2001. Mr. Steven Pritchard has been hired as his replacement.

**4. WATER QUALITY EMERGENCY RESPONSE PLAN**

The Director will be reporting back further once the City of Regina plan is received. He will also review the City/Sask Water contract to determine the responsibility for water supply. The Committee suggested that two alternate plans should be incorporated as part of the EMO Disaster Plan:

- a) Water Replacement (if tap water is not available)
- b) Water Not Potable (boil water order is necessary)

**5. DUST CONTROL – SQUIRES COURT LANE**

The Public Works crew has not had an opportunity to apply dust control on this lane. Pedestrians from Legion Place/Squires Court should be directed to use the sidewalk from Hatton to Main Street and then north to the Mall. The Director reported that the City of Regina has been applying a levy to accumulate a reserve to rebuild alleys to street standard.

6. **HIGHWAY 6 SOUTH MAINTENANCE**

The Committee was advised that City is responsible for maintaining Saskatchewan Avenue from the railway track on Highway 6 South to the tracks on Highway 3.

7. **PARK AVENUE SIDEWALK REPLACEMENT**

The landscaping of boulevards adjacent to the Park Avenue sidewalk replacement project is now complete. One driveway will have to be cut back further to reduce the slope and then replaced.

8. **TURNING LANES – MAIN STREET**

The Department is preparing a proposal for the 2002 budget to install permanent lane markings to provide a left turn lane and drive through lane for four blocks on Main Street.

9. **WATER METER REPLACEMENT**

Administration is meeting with a company on Tuesday, September 18<sup>th</sup>, to explore the costs of replacing water meters with drive-by outside remote readers.

The meeting adjourned at 4:14 p.m.

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Mayor

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City Clerk